



*Office of the Chief Electoral Officer,
Jammu & Kashmir,*

Nirvachan Bhawan, Rail Head Complex, Jammu

Phone: 0191-2477519 Fax: 0191- 2477389

"Greater Participation for a Stronger Democracy"

Subject: Minutes of Central Purchase committee meeting held on 01-07-2022.

The meeting (pre-bid conference) of Central Purchase Committee was held under the chairmanship of Chief Electoral Officer, J&K on 01-07-2022 at 11:00 a.m. (Chief Electoral Officer attended through virtual mode), in connection with the pre-bid queries received from the prospective bidders for the below mentioned tender:-

Tender No.	Title of Tender
e-NIT/CEO/2022/2 dated 25-06-2022	Print Service Providers for Printing and Personalized PVC Electors' Photo Identity Cards (EPICs)

The following members of the Central Purchase Committee attended the meeting at Nirvachan Bhawan, Rail Head Complex, Jammu, in person:-

1. Shri Sandish Kumar, JKAS, Additional Secretary, O/O Chief Electoral Officer, J&K,
2. Shri Rohit Kashyap, Assistant Chief Electoral Officer, Jammu
3. Ms. Sayima Rukhsar, Functional Manager, Directorate of Industries & Commerce Department, Jammu
4. Ms Vandana Mahajan, Project Manager, Directorate of Industries & Commerce Department, Jammu
5. Shri Mohinder Singh, Accounts Officer, O/O Chief Electoral Officer, J&K, Jammu

Besides above, the below mentioned officers/officials also attended the meeting:-

1. Shri Kamal Khara, Election Officer O/O Chief Electoral Officer, J&K, Jammu
2. Shri Vijay Kumar, AAO O/O Chief Electoral Officer, J&K, Jammu

After scrutiny of the queries/suggestions/clarifications received from the prospective bidders through email upto 30th June, 2022 and further deliberations, the Central Purchase Committee took the decisions, which are enclosed as **Annexure – A**. The Committee observed that following corrections also need to be made in the Tender Document:-

S.No.	Existing in the Tender document at	Corrections to be made
1.	NIB (Notice Inviting Bids) Column (5) Estimated Procurement	NIB (Notice Inviting Bids) Column (5) Total Estimated Procurement
2.	NIB (Notice Inviting Bids) Column (9) Place of printing and Delivery	NIB (Notice Inviting Bids) Column (9) Place of Delivery
3.	NIB (Notice Inviting Bids) S.No.6 – The scanned copy of Bid Document Fee, Bid Security and Cost of Tender Document in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K and Ladakh UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022	NIB (Notice Inviting Bids) S.No.6 – The scanned copy of cost of Tender Document in the form of e-challan i.e., Treasury Challan/Receipt and Bid Security in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022
4.	Section II Eligibility/Qualification Criteria and Technical Evaluation: Section 1 A) S.No.3 of Table in Column 3	Section II Eligibility/Qualification Criteria and Technical Evaluation: Section 1 A) S.No.3 of Table in Column 3

(Supporting documents) Certified copy of statutory audit mentioning address of manufacturing plant.	(Supporting documents) Certified copy of statutory audit mentioning address of manufacturing plant alongwith the work order/completion certificate from the client.
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Accordingly, the Central Purchase Committee decided that following corrigendum should be issued in the Tender document:-

S.No.	Existing in the Tender document at	Amended (May Read as)
1.	NIB (Notice Inviting Bids) Column (5) Estimated Procurement	NIB (Notice Inviting Bids) Column (5) Total Estimated Procurement
2.	NIB (Notice Inviting Bids) Column (9) Place of printing and Delivery	NIB (Notice Inviting Bids) Column (9) Place of Delivery
3.	NIB (Notice Inviting Bids) S.No.6 - The scanned copy of Bid Document Fee, Bid Security and Cost of Tender Document in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K and Ladakh UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022	NIB (Notice Inviting Bids) S.No.6 - The scanned copy of cost of Tender Document in the form of e-challan i.e., Treasury Challan/Receipt and Bid Security in the form of Demand Draft or Banker's cheque pledged to Accounts Officer O/O Chief Electoral Officer, J&K UT shall be uploaded online only upto 3:00 p.m. on 18 th July, 2022
4.	Section II Eligibility/Qualification Criteria and Technical Evaluation: Section 1 A) S.No.3 of Table in Column 3 (Supporting documents) Certified copy of statutory audit mentioning address of manufacturing plant.	Section II Eligibility/Qualification Criteria and Technical Evaluation: Section 1 A) S.No.3 of Table in Column 3 (Supporting documents) Certified copy of statutory audit mentioning address of manufacturing plant alongwith the work order/completion certificate from the client.

The meeting ended with vote of thanks by the Chair.

Sd/-
(Mohinder Singh)
Accounts Officer,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
Ms. Sayima Rukhsar
Functional Manager,
Directorate of Industries
and Commerce
Department, Jammu

Sd/-
Ms. Vandana Mahajan,
Project Manager,
Directorate of Industries
and Commerce Department,
Jammu

Sd/-
(Rohit Kashyap) KAS
Assistant Chief Electoral
Officer, Jammu

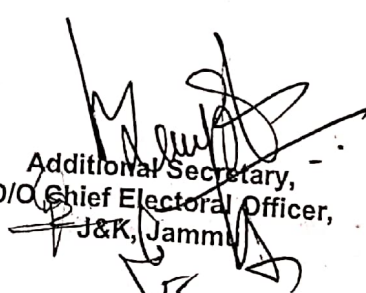
Sd/-
(Sandish Kumar) JKAS
Additional Secretary,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
(Hirdesh Kumar) IAS
Chief Electoral Officer,
J&K, Jammu

No. e-NIT/CEO/2022/2/213-14.

Dated: 05-07-2022

Copy to:-
All Central Purchase Committee Members for information.


Additional Secretary,
O/O Chief Electoral Officer,
J&K, Jammu

Queries for e-NIT/CEO/2022/2 dated 25-06-2022

~~Print Service Providers for Printing and Personalized PVC Electors' Photo Identity Cards (EPICs)~~

1) Name of the Company/Firm: Alankit Limited

Email received on 28-6-2022 at 4:45 P.M

Query/Clarification(s) Sought/Proposal:

S. No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1.	15	Section II Point No.2	Category of Bidder Bidder should be "PVC Card Manufacturer and Security Printer" and should have capacity of personalization ----- -- "Visa Card or Master Card or RuPay or RBI or IBA or Aadhaar Card or PAN Card (Please attach valid certificate)".	<p>This clause of RFP is favorable to the card manufacturers only as they use large offset printers to print PVC cards. In India there are few card manufacturer who are doing similar nature of work. However, these card manufacturers prefer a large volume of static data printing for smooth operation, which can easily be provided by a few states that are rich in population, leading the other states to face the challenges listed below.</p> <ul style="list-style-type: none"> • Dependency on card manufacturer: Department will always depend upon the card manufacturer, even for emergency cards. • Delay in printing and delivery: Since all Indian states are sharing the data with card manufacturers for printing, it will increase the workload as they will prefer large volumes of static data for printing, which may result in delayed delivery. • Data Security: In India, PVC card manufacturers are limited and present in only a few states. There will always be chances of a security breach. 	<p>The tender has been prepared strictly as per instructions received from Election Commission of India vide its communication no.23/EPIC Security/2021-ERS dated 18th January, 2022.</p>

				<p>For timely printing and delivery of printed EPIC card along with EPIC KIT We would like to propose setting up centralized or decentralized Desktop Farm Printing for onsite personalization of pre-printed EPIC cards. Pre-printed EPIC card along with EPIC KIT will be also provided by vendor and vendor should have exclusive tie up with card manufacturer.</p> <p>So, kindly delete this clause or allow joint venture or consortium or exclusive tie up with Card manufacturer and consider MAF from card manufacturer.</p>	
2.	15	Section II Point No.4	Bidder in house capacity Bidder should have installed capacity to manufacture personalized cards on PVC core/sheet with all security features of not less than 10,000 per day for every 1 crore electors in the Electoral Roll of the cumulative UT for which the bidder takes orders	Kindly allow joint venture or consortium or exclusive tie up with Card manufacturer for Pre-Printed EPIC card with hot stamped hologram and consider card manufacturer installed capacity.	<i>Not possible in view of security and the tender has been prepared strictly as per instructions received from Election Commission of India vide its communication no.23/EPIC Security/2021-ERS dated 18th January, 2022.</i>
3.	16	Section II Point No.4	Bidder should have facility and experience of printing and experience of printing with variable data and Hologram Hot stamping	Kindly allow joint venture or consortium or exclusive tie up with Card manufacturer and consider card manufacturer printing facility.	<i>Not possible in view of security and the tender has been prepared strictly as per instructions received from Election Commission of India vide its communication no.23/EPIC Security/2021-ERS dated 18th January, 2022.</i>
4.	17	Technical Evaluation	Technical evaluation sheet	Kindly allow joint venture or consortium or exclusive tie up with Card manufacturer and consider card manufacturer printing facility.	<i>Not possible in view of security and the tender has been prepared strictly as per instructions received from Election Commission of India vide its</i>

5.	Pre Bid Meeting	Pre Bid Conference Venue- Nirvachan Bhawan, Rail Head Complex, Jammu	In the view of COVID19 pandemic, request you to kindly organize this pre-bid meeting virtually online and share the link for wider participation.	communication no.23/EPIC Security/2021-ERS dated 18th January, 2022. Not necessary. However email has been received from the firm wherein a request for attending meeting in person has been made, and the same has been responded vide letter No.CEO/ Acctts/e-NIT/2022/2/204 dated 30-6-2022 to concerned agency for attending the meeting on 1st July, 2022 at 11:00 a.m.
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S.No.	Proposal	Decision of the committee Members				
1.	<p>Setting up centralized or decentralized desktop farm printing for onsite personalization of pre-printed EPIC cards with security features as per ECI guidelines and hot stamped hologram.</p> <p>The benefit of Onsite personalisation of pre-printed EPIC card: Instant printing</p> <ul style="list-style-type: none"> • Even a single Card can be printed • Timely dispatch of the printed EPIC card to Voters • Since personalisation of EPIC card work will be under the supervision of the state election commission so • there would be no leakage of data <p>Roles and Responsibilities for Project:</p> <table border="1"> <thead> <tr> <th>State Election Commission</th> <th>Alankit</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> • State Election Commission shall provide the Pre-Printed EPIC card with security feature as per ECI Guideline and hot stamped hologram. • Space for centralised or decentralised printing. </td> <td> <ul style="list-style-type: none"> • Supply of printer and its consumable for personalisation of pre-printed EPIC card • Deployment of manpower for printing. • Sharing MIS report for per day printing of EPIC card • Dispatch of Printed EPIC card and KIT </td> </tr> </tbody> </table> <p>Personalisation on Pre-printed EPIC card:</p> <ol style="list-style-type: none"> 1. Front side: <ol style="list-style-type: none"> 1.1 Colour photograph 1.2 Small black and white photograph 1.3 Voters' details like Name, guardian name, Gender, Age & Date of birth 2. Back Side: <ol style="list-style-type: none"> 2.1 QR Code 2.2 Voters address 	State Election Commission	Alankit	<ul style="list-style-type: none"> • State Election Commission shall provide the Pre-Printed EPIC card with security feature as per ECI Guideline and hot stamped hologram. • Space for centralised or decentralised printing. 	<ul style="list-style-type: none"> • Supply of printer and its consumable for personalisation of pre-printed EPIC card • Deployment of manpower for printing. • Sharing MIS report for per day printing of EPIC card • Dispatch of Printed EPIC card and KIT 	<p>All the suggestions have been discussed in detail with the Central Purchase Committee Members and the members have decided to go as per directions/ Instruction of Election Commission of India.</p>
State Election Commission	Alankit					
<ul style="list-style-type: none"> • State Election Commission shall provide the Pre-Printed EPIC card with security feature as per ECI Guideline and hot stamped hologram. • Space for centralised or decentralised printing. 	<ul style="list-style-type: none"> • Supply of printer and its consumable for personalisation of pre-printed EPIC card • Deployment of manpower for printing. • Sharing MIS report for per day printing of EPIC card • Dispatch of Printed EPIC card and KIT 					

Alankit shall submit its commercial proposal for Desktop Farm Printing based on the final requirement proposed by the department, including Pre-printed EPIC card design & Specification, EPIC KIT, logistics, and payment terms. We request you kindly to consider our Onsite Centralised or Decentralised (AC Office) printing proposal and allow us to be a part of this initiative for the Election commission of India. In addition, we shall provide further details on the same as and when required

2) Name of the Company/Firm: Colorplast Systems Private Limited

Query/Clarification(s) Sought/Proposal:

Email received on 28-6-2022 at 4:45 P.M

S.No.	Proposal	Decision of the committee Members
1.	Arranging word files for the bidding forms and annexures which are given in subject NIB as NIB download is not converted into word format.	Files are convertible into word format.

Email received on 30-6-2022 at 6:43 P.M

S. No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1.	8	12	Bid Security and Mode of Payment	The payment mode of Bank Guarantee (BG) should also be allowed alongwith Demand Draft (DD) Option. This will help more bidders to bid in the tender. Providing BG is favourable for bidders in comparison of DD.	It has been decided that Bank Guarantee shall not be allowed for Bid Security and mode of payment.
2.	8	11	Bid Document Fee	Add the option of online payment of Rs.1000/-	It has been decided that as per directions of J&K Finance Department, the cost of tenders should be collected through e-Challan i.e., Treasury Challan/ receipt.

of the Company/Firm: Ecartes Technology Pvt. Ltd.

Query/Clarification(s) Sought/Proposal:

Email received on 30-6-2022 at 4:23 P.M

S. No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1.	15	Section II	Visa Card or Master Card or RuPay or RBI or IBA or Aadhar Card or PAN Card (please attach valid certificate) or	Please remove this clause from this tender	The tender has been prepared strictly as per instructions received from Election Commission of India vide its communication no.23/EPIC Security/2021-ERS dated 18 th January, 2022.

S. No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1.	15	Section II	Category of Bidder Bidder should be "PVC Card Manufacturer and Security Printer" and should have capacity of personalization	There should be relaxation in this clause to the Local Vendors of J&K UT who had done PVC Card work	It has been decided that the tender being an open tender and every intending bidder can participate.
2.	15	Section II	Experience:- Bidder should have past experience of any kind of PVC Cards with security features of work orders equal to:- 3 completed work orders of Rs.1 crore each or more during last three years ending 31-03-2022; OR 2 completed work of Rs.2 crore each or more during last three years ending 31-03-2022; OR 1 completed work of Rs.3 crores each or more during last 3 years ending 31-03-2022	The Experience Criteria should be in the last 7 years instead of last 3 years.	It has been decided that the experience criteria shall be followed strictly by the intending bidder as per tender document.
3.	6	Bid Data Sheet	Bid Security	There should be relaxation on BID Security for MSME/NSIC registered companies.	It has been decided that the relaxation on BID Security for MSME/NSIC registered companies shall be as per the standing rules/ instructions of concerned Department shall be followed.
4.	6	Bid Data Sheet	Consortium	Consortium should be allowed.	Not possible in view of security and the tender has been prepared strictly as per instructions received from Election Commission of India vide its communication no.23/EPIC Security/ 2021-ERS dated 18th January, 2022.

Name of the Company/Firm: M-tech Innovations Ltd.

Query/Clarification(s) Sought/Proposal:

Email received on 30-6-2022 at 3:00 P.M

S. No.	Bid Page No.	Bid Clause No.	Existing Clause Details	Query/Suggestion/Clarification sought	Decision of the committee Members
1.	18	Pre qualification criteria	Financial Turnover - Annual turnover of the Bidder during the preceding 3 financial years should be atleast 3 crores from the business of printing PVC cards	Since Business size is more than Rs.10 crore we request you to increase Financial turnover	It has been decided that the Pre-qualification criteria should be followed strictly by the intending bidder as per tender document.
2.	20 Point No.viii	Other	Bidder should submit 10 Sample PVC cards, Envelope and cover letter as per RFP technical specification and ISO standards.	As per new policy by ECI concerning Statuaries i.e. Envelop, Voters' Guide & Welcome letter is there. No details on stationary specifications given in tender document.	It has been decided that the intending bidder should submit 10 sample PVC Card in Envelope and cover letter as per RFP technical specification and ISO standards.
3.	48	Annexure 5 Bill of material	90 lacs Personalized PVC EPICs (Approximately)	Please clarify 90 lakhs EPIC Cards are total procurement qty or per year qty? How many bidders will be awarded in that	It has been decided that firm should go through the contents of and Annexure 5 of the Tender Document properly.

Sd/-
(Mohinder Singh)
Accounts Officer,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
Ms. Sayima Rukhsar
Functional Manager,
Directorate of Industries and
Commerce Department, Jammu

Sd/-
Ms. Vandana Mahajan,
Project Manager,
Directorate of Industries and
Commerce Department, Jammu

Sd/-
(Rohit Kashyap) KAS
Assistant Chief Electoral Officer,
Jammu

Sd/-
(Sandish Kumar) JKAS
Additional Secretary,
O/O Chief Electoral Officer,
J&K, Jammu

Sd/-
(Hirdesh Kumar) IAS
Chief Electoral Officer,
J&K, Jammu